

## Statement of Intent

Hobart Water believes that the safety and wellbeing of its employees is fundamental to the successful operation of its business. Hobart Water is committed to providing and promoting, a safe and healthy working environment.

## Relevant Legislation and Standards:

- Workplace Health and Safety Act (1995)
- Workers Rehabilitation and Compensation Act (1988)
- Public Health Amendment (Smoke-free Areas) Act (2001)
- AS/NZS4801:2001 Occupational Health & Safety Management System
- Workplace Health & Safety Regulations (1998)
- Public Health Act 1997
- Hobart Water Risk Management Policy
- Hobart Water Rehabilitation Policy
- Hobart Water Discipline Policy

## Scope

Hobart Water is the principal supplier of bulk quality drinking water to eight southern councils in Tasmania. It supplies water to other groups of customers including off peak and wayside customers.

Hobart Water also provides water and waste water management services and engineering services to other parties.

This policy applies to all Hobart Water employees, contractors, consultants and visitors to the workplace.

## Duties and Responsibilities

The provision of a safe and healthy working environment can only be achieved by mutual co-operation of Hobart Water and all its employees. This commitment is acknowledged in Hobart Water's Health and Safety Charter.

## Hobart Water is responsible for:

- Providing adequate supervision and monitoring to ensure employees are protected in their work environment from risks to their health, safety and well being,

- the ongoing commitment and allocation of sufficient resources for the development and maintenance of a health and safety risk management program that addresses safe working conditions and practices, health and safety education and training,
- compliance with the relevant legislation and applicable Australian Standards and Codes of Practice,
- establishing a framework for setting OH&S objectives and targets to ensure continuous improvement in OH&S performance and prevention of incidents and injuries,
- ongoing health and safety consultation and communication, the establishment of occupational health and safety committees at appropriate sites, the establishment of measurable objectives and targets and the regular review and evaluation of occupational health and safety strategies and programs,
- ensuring every accident, incident or near hit at work is reported and those which caused or had the potential to cause injury or illness are fully investigated and action is taken to rectify the situation,
- the provision of adequate systems and resources to effectively manage rehabilitation and return to work processes in accordance with Hobart Water's Rehabilitation Policy,
- ensuring appropriate security, personal and emergency equipment and procedures exist at all work locations and that all relevant personnel are familiar with and understand the use of such equipment for the protection of Hobart Water property, personnel and others, and
- ensuring this policy is accessible and communicated to all employees, visitors, consultants and contractors.

## Employees, visitors, contractors and consultants are responsible for ensuring:

- they act in a safe and healthy manner with due consideration to the health and safety of their fellow employees and others in accordance with this policy, Hobart Water safety procedures, relevant legislation and standards,
- their conduct does not contribute to the occurrence of accidents and illnesses or the creation of hazards that may endanger themselves or any other person(s),
- all hazards, accidents, incidents and near hits are reported, using the Observation Event Report Form or other appropriate means, to his/her Manager, Employee Safety Representative or those responsible for attendance on site as soon as practicable, and
- facilities and equipment provided for safety are utilised and not interfered with.

## Employees, contractors and consultants are responsible for ensuring:

- active participation in safety improvement activities, and
- risk assessments and permit to work documentation is completed and displayed appropriately, where required.

This policy will be reviewed by the Board of Management every 3 years, unless a significant change to business process or OH&S legislation requires an earlier review.

Approved by the Board of Management of Hobart Water on 19 October 2006.

Original date: 17 March 1997  
Next review date: 19 October 2009

